

KING'S SOMBORNE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held Monday 8th November 2021 at 7.00pm, in King's Somborne Village Hall

These minutes are draft until resolved as accurate at, usually, the following Full Council meeting.

Present: Cllr I Beacham
Cllr P Duncan
Cllr K Hughes
Cllr M Qassim
Cllr P Storey
Cllr O Wales
Cllr J Young
Cllr I Younger

In Attendance: B/Cllr Mr T Ward
Mrs E Manship, Clerk to King's Somborne Parish Council

Also present: 0 members of the public

Apologies: Cllr: G Searle & R Webb
County Councillor Mr D Drew and PC Tristan Pugh

21/154/FC **Welcome**

The Chairman welcomed all to the meeting.

21/155/FC **Apologies for Absence**

Apologies were received from Cllr Searle, on vacation, Cllr Webb, due to work commitments; C/Cllr Drew, attending meetings elsewhere and PC Tristan Pugh, due to work commitments.

21/156/FC **Declarations of Interest and Requests for Dispensations**

None

21/157/FC **Public Session - None**

21/158/FC **To receive reports from C/Cllr David Drew, B/Cllr Tony Ward and PC Tristan Pugh.**

- a) County Councillor David Drew:
County Council Report – previously circulated and uploaded to the Parish Council website.
www.kingssomborne-pc.gov.uk
- b) Borough Councillor Tony Ward:
- a. **Mid-Test Matters – Issue 28** – previously circulated and uploaded to the Parish Council website: www.kingssomborne-pc.gov.uk
 - b. **s106 Funds** – Cllr Ward advised that he has been liaising with the Head of Planning seeking to resolve this but unfortunately, he has since retired. He will contact the Portfolio Holder for Planning as the concern regarding outstanding s106 funds does not only relate to King's Somborne.
Resolved:
In consideration of the level of funds outstanding and the impact on the Council, the Clerk to write a letter of concern on behalf of Council to TVBC's Chief Executive.
Proposed: Cllr Storey Seconded: Cllr Beacham All Agreed.

c. Pre-School application for B/Cllr Community Grant towards their play area

Cllr Ward reported that this is currently being considered.

d. co2 monitors – Cllr Ward advised co2 monitors are currently used at TVBC meetings. When co2 levels reach a level of concern, the windows are opened. This may be something the Council wishes to consider, as not expensive.

c) PC 3672 Tristan Pugh:

Monthly Crime Report – Nothing specific to report this month.

21/159/FC To approve the Minutes from the meeting held 11th October 2021

Resolved

The minutes of the Parish Council meeting held 11th October 2021 were approved with one amendment to 21/151/FC b. That the Clerk’s salary incremental level will increase from point 30 to point 31 of the NJC agreed scale as from 1st April 2022.

Proposed: Cllr Hughes Seconded: Cllr Duncan All Agreed

21/160/FC To review the Resolved Actions since the 11th October 2021 meeting.

Ref:	Item
561d	Canopy for the Community Building – Installed 4 th & 5 th November 2021 by Ian’s Garden and Property Maintenance. Final Costs: <ul style="list-style-type: none"> • Canopy – Palram Canopia Feria plus linkage kits – 9.15m x 3m: £2,209.97 plus VAT. Cost slightly lower than anticipated. • Installation: £700 plus VAT, slightly higher than anticipated due to additional work and parts required. Cllr Beacham will review installation to support payment.
21/141/FC	Canopy Side Wall – The manufacturer has confirmed a revised date for availability, end November / beginning December.
21/121/FCe	Community Speedwatch Equipment – New equipment has been ordered at a cost of £2,030 + VAT. Expected in 6 – 8 weeks. Meanwhile, the supplier has provided equipment for use on a temporary basis, which has already been utilised. A Dictaphone has also been purchased to support.
21/094/FC	TVBC Agreed CIL Funds for Traffic Calming – TVBC release funds as and when invoices are received, or specific payments are due to go out. The £17,808 is allocated to the project and is not at risk. TVBC will hold these funds for a period of 5 years for KSPC to draw down on as and when they are needed for the project. To date, £2,057.16 has been drawn down to cover the costs, ex. VAT for the Speedwatch equipment and Dictaphone. Leaving £15,750.84.
21/117/FC	Public Health Consultation – Letter forwarded 20th September 2021 to Carolyn Williamson, Chief Executive, HCC – No response received to date. The Clerk will follow up.

21/161/FC Planning Committee: To receive the minutes of Planning Committee meetings held 11th October 2021

Resolved

The Council received the minutes of the Planning Committee meeting held 11th October 2021

Proposed: Cllr Wales Seconded: Cllr Hughes All Agreed

21/162/FC To receive the RFO’s Financial reports, to approve the Payment of the Accounts and Sign the Bank Reconciliation

The finance reports had been previously circulated. Cllr Storey asked whether all the finance papers provided were read, or whether it would be helpful to prune those provided. Debate followed with no clear agreement.

Resolved

- a) To receive the RFO's Financial reports, to approve the Payment of the Accounts, together with payment for the recent Highways Access report, and to Sign the Bank Reconciliation.
- b) To seek advice from the Internal Auditor as to the minimum finance papers he would recommend are circulated, to guide a Council decision at the next meeting.

Proposed: Cllr Duncan Seconded: Cllr Storey All Agreed

21/163/FC Co-option of Councillors onto Council Committees & Working Groups

Resolved

- a) To co-opt Cllr John Young onto the Safe Travel Working Group
- b) To co-opt Cllr Peter Storey onto the Neighbourhood Development Plan Working Group

Proposed: Cllr Hughes Seconded: Cllr Beacham All Agreed.

21/164/FC Draft Budget 2022/23

Resolved

To create a start and finish Budget Working Group to consider and make budget recommendations for Council at the next meeting.

Members: Cllr Peter Storey – Lead; Cllr Katie Hughes; Cllr Ian Younger; The RFO.

Proposed: Cllr Beacham Seconded: Cllr Wales All Agreed

21/165/FC Neighbourhood Development Plan

The additional Flood Risk Assessment has, since the publication of the agenda, been received. This will in the first instance be forwarded to the NDP Working Group to check factual detail; and then brought to Council with the Highways Access reports at a future meeting, to enable conclusions and next steps to be considered simultaneously. No reports or NDP matters were discussed at this meeting.

21/166/FC Safe Travel Working Group

Report from Cllr Beacham, on behalf of the Working Group.

Progress is now being made at last with the traffic calming measures and real action should be seen soon:

- New Speedwatch equipment has been ordered and in the meantime the company has lent us demonstration equipment until the new one arrives. The demonstration equipment is already in use by the Community Speedwatch group, which is operating in various locations in the village.
- As one of the recommendations from HCC affects a business, the Working Group has asked the Clerk to write to advise directly and enquire whether they are able to offer assistance.
- HCC Highways has provided the Working Group with detailed information and cost breakdowns for claiming proposals. These are very detailed, and they have been sent to all members of the PC as well as members of the Community Speedwatch group for consultation. All comments will be analysed and considered.
- A meeting has been arranged for the Safe Travel Working Group to meet with HCC on Wednesday 24th November 2021.
- The Working Group hopes to be able to bring recommendations to the December Council meeting. Papers will be forwarded in advance to give time for consideration.

21/167/FC Signage on our Open Spaces

Several signs on our open spaces have been highlighted for replacement or improvement.

Resolved

Cllr Storey will review the recommendations, plus the condition of the existing signs, and make recommendations to Council at a future meeting.

Proposed: Cllr Hughes Seconded: Cllr Wales All Agreed

21/168/FC Clerk's Report

Nothing further to report.

21/169/FC Correspondence Received

- a) **Hampshire Association of Local Councils (HALC)**
AGM Saturday 6th November 2021.
Information previously circulated but regretfully no council representative was able to attend.
- b) **Test Valley Association of Parish and Town Councils (TVAPTC)**
Meeting Thurs 25th November 2021, to include a presentation from the Plunkett Foundation.
Information previously circulated but regretfully no council representative is able to attend.
- c) **Community Preparedness Online Event Tuesday 4-6pm 9th November 2021**
Further to information being circulated, Cllr Storey has offered to represent Council.

Resolved

Cllr Storey to represent the Council

Proposed: Cllr Hughes

Seconded: Cllr Wales

All Agreed

21/170/FC To Receive Councillors Reports and Questions

- a) **Fence between the Top Field and John O Gaunt Field**
These fields are currently divided by a wire fence that has seen better days, Cllr Younger asked whether the Council would wish to consider making improvements.
The fence is there to delineate between fields owned and leased. This fence line is also designed as a corridor for birds. Cllr Wales will write a paper for suggested hedging improvements, to bring to Council at a future meeting.
- b) **Queen's Jubilee**
 - a. **Up Somborne** – Cllr Duncan advised that Up Somborne is hoping to hold Jubilee Celebrations, including a village event and the planting of an oak tree. The Council look forward to hearing more about the plans.
 - b. **King's Somborne** – Cllr Hughes suggested that other organisations in the village are probably in a better position to organise events than the Council, but the Council may wish to offer support. Councillors will speak with other organisations within the village and the Clerk will table for the next meeting.
- c) **Cemetery**
Cllr Storey asked when the cemetery regulations had been updated, as he noted a change which he felt could affect the ease of grass cutting moving forward. No one present had knowledge of the changes. He will forward details to the Clerk.
- d) **Drugs**
Concern regarding the increasing prevalence of drugs in the village was raised by several councillors, particularly that drugs have been offered to a child of primary school age. It was noted that the drugs problem may be linked to anti-social behaviour concerns raised and Cllr Younger to make contact with PC Pugh to see what more can be done.
- e) **Village Fun Day**
Cllr Hughes asked whether the Council had interest in supporting the Village Fun Day, as in previous years. There was general agreement in principle. Cllr Hughes will discuss with others involved and bring to a future meeting.
- f) **Tree branch down in recent winds – Furzedown**
Further to the recent branch over the road, Cllr Wales raised concern as to potential impact of future gales. Cllr Hughes believed this particular strip of land to be privately owned and therefore outside the remit of the Council but will seek confirmation.

21/171/FC Next Meeting

Resolved

The next meeting of Full Council, unless notified otherwise, is confirmed as Monday 13th December 2021 at 7pm, in the Jubilee Room, King’s Somborne Village Hall.

Proposed: Cllr Wales Seconded: Cllr Beacham All Agreed.

21/172/FC Exempt Session

Resolved

In accordance with the Public Bodies (Admission to Meetings) Act 1960 the public and press were excluded for discussion and potential appointment of contractors, where publicity might be prejudicial to the special nature of the business.

Proposed: Cllr Hughes Seconded: Cllr Wales All Agreed.

21/173/FC Grounds Maintenance – Hedge Cutting

Resolved

Further to reviewing the quotations a contract to cut the following hedges was awarded to A Rawlings Farm Services, for the sum of £700 plus VAT:

- Up Somborne Recreation Ground – All hedging around the edge of the field and the roadside.
- Cemetery – All hedging around the new part of the cemetery (RHS) and the roadside.
- John O Gaunt Field – All hedging at the top of the bank around the rectangle of land in the SW corner.

Proposed: Cllr Hughes Seconded: Cllr Wales All Agreed

21/174/FC Trim Trail Repairs

The Clerk presented the quotations received against the Council’s schedule of works and recommended minor amendments to ensure value for money and ease of use moving forward. These suggestions were supported by Council.

Resolved

- a) Further to reviewing the quotations, a contract to repair the posts and equipment listed in the Council’s specification, and to sand and preserve all timber units, was awarded to Playscene. Whist undertaking repairs, subject to cost, the Clerk to request Playscene move the balance beam, slalom poles and press-up beams away from the hedge. Total sum, maximum £4,000, to be taken from reserves. The Clerk to liaise with Playscene regarding detail.
- b) The Clerk to write to the owners of the Beech Hedge, requesting this is cut back to free the station posts with exercise plaques/instructions, and kept free of the signs and the equipment moving forward. Cllr Hughes to advise the Clerk of the associated dwellings.
- c) The Council agreed that further to this investment it must proactively advertise the facility to encourage use e.g., with the primary school, scouts, keep fit clubs etc.

Proposed: Cllr Storey Seconded: Cllr Hughes All Agreed.

With no further business to transact the Chairman closed the meeting at 20:20.

Signature (Chair):

Date:.....