

Parish Council Meeting – Monday 11th January 2021

NDP - Agenda Meeting Notes

Next Steps with Timeline – Explanatory Notes

December 2020 – Pages 3 and 4 of the Next Steps with Timeline drafted, further to discussions with TVBC's NDP Officer & AECOM, to take us from now until the completion of the NDP.

Section 10 – Working Group engage AECOM.

Due to the level of evidence to examine, AECOM has needed to extend the timeline as follows:

Independent Site Assessments

- **Completion of Site Assessments based on existing evidence:** AECOM's Site Assessment Team plan to have their report with KSPC by the end of January 2021, with the aim of completing by mid/end February. This includes one round of comments by KSPC. The February Parish Council meeting is timetabled for Monday 8th February to accommodate.

Evidence Based Review

- **Completion of Evidence Base Review:** AECOM's EBPD team plan to have their report with KSPC for comment by mid/end February, with a view of completing their report by early/mid-March 2021. This includes one round of comments by KSPC. The March Parish Council meeting will be timetabled to accommodate comments, or if required an Extraordinary Meeting called.
- These timings are to enable the EBPD site-specific conclusions to align with those of the site assessment, meaning there will be a consistent message from both AECOM reports.

Landscape Assessment Review

- The EBPD team has completed a desktop review and site visit to verify conclusions and their landscape specialists agree with KSPC that the report should not be relied on. The details that led AECOM to this conclusion will be presented in the draft EBPD mid/late February.
- AECOM suggest that after the Site Assessments and EBPD reports are complete, KSPC may wish to consider commissioning a replacement Landscape Assessment – If KSPC/TVBC believe there is still a need for a standalone landscape assessment alongside. (Both of these reports consider landscape as one among multiple topics, but none of them are fully-fledged landscape assessments in their own right).
- Obtaining a new Landscape Assessment has been included in the Timeline, under section 13 (Extend Evidence Base) if felt required.

Section 11 – Review and Refine Vision, Aims and Objectives

- TVBC's NDP Officer recommends KSPC undertake a mini consultation with residents to ensure that the Community Vision and Objectives, e.g., as presented in Section 2 of the 2019 draft Consultation Report remain accurate, in consideration of time passed. Need within this to consider feedback from AECOM's reports to ensure areas without sufficient evidence are asked.

Section 12 – Continue Consultation Statement

- As part of the NDP paperwork there must be a complete audit trail of all consultations and their outcomes. The NDP Working Group to update this.

Section 13 – Extend Evidence Base

- Further to the completion of the Site Assessments, we will need to extend some of the specialist reports to cover ALL the ‘potential’ sites.
 - The key reports listed, are summarised in the table (09/11/20), on the ‘NDP – Work in progress’ page of the website: [New NDP – “Updates: Work in Progress” | King’s Somborne Parish Council \(kingsomborne-pc.gov.uk\)](https://www.kingsomborne-pc.gov.uk)
- In addition, we will need to extend the evidence base to cover any gaps identified in the EBPD Teams report.

Grant Funding

- We can apply to Locality for both ‘Technical Support’ and ‘Grant Support’ as applicable. The areas with an * are areas highlighted on the Locality website where Technical Support is available.
- Technical Support can be applied for at any time. Grant Support is led by the financial year and we are awaiting Locality guidance as to when applications for the 2021/22 financial year can be submitted. The application date for this funding may affect our timeline a little i.e., March or April.
- Locality request applications are submitted together, rather than individually. Therefore,
 - Technical Support is unlimited
 - Grant Support – KSPC has £15,373 remaining from an £18,000 allowance.
 - Neither Technical nor Grant Support will be agreed retrospectively.

Section 14 – Site Selection Criteria and Allocation

- We need to draw up and agree Site Selection Criteria, which we then apply to any suitable or potentially suitable sites identified in AECOM’s Site Assessments report. This is on the basis of all the evidence, including the Extended Evidence Base.
- **KSPC has been awarded Technical Support funding to enable AECOM to support the Council in this process.** Work can start at any time after the Site Assessments and EBPD reports are received but cannot be completed until AFTER the Evidence Base is complete for ALL potential sites.

Section 15 – New Draft Policies and New Draft Plan

- TVBC’s NDP Officer strongly recommends that a consultant is engaged, using Locality Grant Funding, to draft the new NDP.
- Site based policies to be drafted AFTER the Site Selection process to ensure impartiality and objectivity.

Section 16 – Regulation 14 Consultation

- A public consultation, further to which amendments are made to the plan in preparation for the Regulation 16 consultation.

Section 17 – Regulation 16 Consultation

- A formal consultation process led by TVBC. This part of the process is expected to take around 36 weeks.