

Parish Council Meeting – Monday 11th January 2021

Agenda Meeting Notes

Agenda Item 2 – Apologies

As you are aware from the last meeting, Cllr Simon Whitehead has been finding it difficult to find the time to support me with the website and was unable to attend the last meeting due to pressures at work. On 22nd December Simon contacted me as follows:

“Dear Liz,

I would like to request holiday from all PC duties for 6 months, due to work commitments.

Kind regards, Simon”

For context, whilst councillors are summonsed to meetings and expected to attend, there may be times when for good reason this may not be possible, and very occasionally when this extends for a period of time. Section 85 (1) of the Local Government Act 1972 requires a member of a Local Authority to attend at least one meeting of that Authority within a six-month consecutive period, in order to avoid being disqualified as a Councillor. This requirement can be waived, and the time limit extended if any failure to attend was due to a reason approved by the Council, in advance of the six-month period expiring.

The Council is therefore asked, at Cllr Whitehead’s request, to consider whether it will approve Cllr Whitehead’s absence for a period of 6-months as from 11th January 2021 for reasons of work pressures.

N.B. With regard to the website, I have contacted webmasters and costs for external support are tabled for consideration under exempt matters.

Agenda Item 9 – NDP Update and Timeline

Please refer to separate sheet, entitled “NDP – Agenda Meeting Notes”

Agenda Item 10 – Flooding

Please refer to separate sheet, entitled “Flooding – Agenda Meeting Notes”

Agenda Item 11 – Precept

At its December 2020 meeting, the Council agreed a 3% increase to the precept, raising it to £62,799.

Working on the known Tax Base of 716 Band D equivalent dwellings, we calculated this would affect residents as follows:

Effect on Band D Properties of an increase in the precept from £60,970 (2020/21) to £62,799 (2021/22) (3%) with a Band D of 716	
2020/21 Band D (716) per annum	£85.15
2021/22 Band D (716) per annum	£87.71
2021/22 Difference per annum	£2.55
2021/22 Difference per month	£0.21

TVBC has recently advised the estimated 2021/22 Tax Base for King’s Somborne as: **719** Band D equivalent dwellings. The effect on Band D residents, in respect to a 3% increase to the precept is therefore estimated as follows:

Effect on Band D Properties of an increase in the precept from £60,970 (2020/21) to £62,799 (2021/22) (3%) with a Band D of 719	
2020/21 Band D (716) per annum	£85.15
2021/22 Band D (719) per annum	£87.34
2021/22 Difference per annum	£2.19
2021/22 Difference per month	£0.18

I therefore recommend to the Council that the agreed 2021/22 precept of £62,799 is ratified.

For information, as requested at the December meeting, I attach below the effect per annum for the other Bands for 2021/22. Please note, these are approximate costs, as a guide only.

	Approximate % of Electorate	Tax Base in Relation to Band D	2020/21 Precept £60,970	2021/22 Precept £62,799	Difference Per Annum
Band A	6.2%	6/9	£ 56.77	£ 58.23	£ 1.46
Band B	8.3%	7/9	£ 66.23	£ 67.93	£ 1.70
Band C	18.9%	8/9	£75.69	£ 77.64	£ 1.95
Band D	15.6%	1	£85.15	£ 87.34	£ 2.19
Band E	17.7%	11/9	£104.07	£106.75	£ 2.68
Band F	14.7%	13/9	£122.99	£126.16	£ 3.17
Band G	16.4%	15/9	£141.92	£145.57	£ 3.65
Band H	2.2%	2	£170.30	£174.68	£ 4.38

The 2021/22 budget has been uploaded and is attached within the finance papers.

Agenda Item 12 – Financial Regulations

It was agreed last year, further to an alert from the previous Clerk, that the Financial Regulations needed to be updated. The updated draft financial regulations are attached for your review.

Agenda Item 14 – Clerk’s Appointment

The Council held an Extraordinary Meeting on Monday 10th August 2020 at 7.30pm, for which no minutes were written. Other than the usual preliminaries such as apologies for absence, declarations of interest etc. there was one agenda item: “To receive a report from the HR Committee, and if applicable, to approve the recommendation and terms for hiring the new Clerk and RFO”.

As the appointment of a Clerk and RFO is a legal requirement I have included this on the agenda, with the purpose of formally ratifying my appointment.

Appointment: Clerk & Proper Officer, and Responsible Finance Officer (RFO) to Kings Somborne Parish Council.

Terms of appointment for the minutes: 25 hours per week. Salary: LC2, SCP point 30, within the new SCP scale 29 – 32.

These are the same terms as the outgoing Clerk in consideration of sums set aside in the cost centre.

Liz Manship